

# EXPRESSION OF INTEREST



**AMFVG is proud to announce a partnership with**

## **RSPCA Million Paws Walk**

**On 20 May 2018, Million Paws Walk will gather all dog lovers to make a stand for animals in need! Come down for a day bursting at the seams with furry friends, market stalls, entertainment, food and much more. AMFVG are excited to be working with RSPCA on this pet-friendly community event in May 2018.**

**Event Location:**

Albert Park Lake, Ibis Picnic Area

**Event Date:**

Sunday, 20 May 2018

**Event Time:**

9:00am - 2:30pm

**Bump In:**

7:00am to 8:00am.

**Bump Out:**

After 3pm.

**Event Fee:**

PRO: \$110 + GST upfront fee payable in advance or 15% of gross revenue *whichever is greater.*  
GROW: \$200 + GST upfront fee payable in advance or 17% of gross revenue *whichever is greater.*  
START-UP: \$250 + GST upfront fee payable in advance or 19% of gross revenue *whichever is greater.*  
NON-MEMBER: \$350 + GST upfront fee payable in advance or 20% of gross revenue *whichever is greater.*

**Type of Vendors:**

We are seeking a selection of savory, sweet, coffee and ice cream vendors for this event.

There will be up to 10 vendors for this event. The expression of interest is now open to Mobile Food Trucks, Trailers and Carts only, no marquee vendors for this event. Vendors with vegan, vegetarian and RSPCA approved meat options will be looked upon favourably.

**Attendance:**

5,000 + attendees. Previously held events have been very well supported.

# EXPRESSION OF INTEREST



## **ADDITIONAL TERMS AND CONDITIONS:**

### **Power:**

This site to be a generator free zone. You cannot use your generator at this event. Power will be provided to each vendor for a cost of \$50.00 per outlet.

Mobile Food Vendors must ensure that their power leads are tested and tagged by a licensed electrician and secured in a safe and appropriate manner. Electrical equipment must comply with relevant Australian standards and regulations.

### **Beverages:**

Schweppes supported site. All drinks must be 600ml, no cans. Please contact [lamya@amfvg.com.au](mailto:lamya@amfvg.com.au) if you need to set up a Schweppes account.

### **Menus and Pricing:**

- A full menu of items to be sold at the event (including a price list) will be required.
- Once approved, the menu must be displayed on your outlet in clear view for customers.

### **Cancellation Fee:**

Your booking fee (per day of trade) will be retained if you cancel within 10 days of event commencement. This cancellation fee will be applied for logistic reasons which including time to replace you with another vendor, minimum time for Streatrader application and marketing campaign.

### **Cash registers:**

- Cash registers must be placed at the front of your outlet so that there is a clear view of price reading.
- We will require a final sales report at the end of each nights trading.
- Cloud version of sales report (such as square) needs to email to [info@amfvg.com.au](mailto:info@amfvg.com.au) at the completion of each trading day
- If you don't have a cash register you will need to advise AMFVG ASAP, so alternative arrangements can be made.

### **Gas and Sullage:**

- Mobile Food Vendors are responsible for removing any gas bottles and / or sullage from the event site at the conclusion of the event. No bottles are to be left on site for collection by gas companies.
- Sullage pup-outs are available on-site for \$75.00 per pump-out
- A sullage spill fee of \$400.00 will be charged for any spillage, overflow or discharge of sullage onsite.

### **Rubbish:**

- All vendors are to remove any waste and sullage offsite.
- No waste or sullage facilities will be available.
- It is your responsibility to dispose accordingly.
- Any vendor seen to be leaving rubbish behind will be fined.

### **Damage:**

- Please await instructions from the site manager on bump in/ out.
- Do not enter/ leave site prior to receiving the above instructions.
- Any damages to grass or surrounding; your outlet you will be liable.
- Drive slowly and carefully always.

# EXPRESSION OF INTEREST



## Council inspections:

Council will be on site doing inspections of all food operators.

- Please make sure your outlet is compliant
- Please make sure all leads are tested and tagged.
- Outlets that do not meet council standards will not trade.
- If you have any questions, please contact the office.

## Social media:

Successful vendors will be sent the social media poster and social tile prior to the event. Please share on your social channels to promote your attendance.

## Terms & Conditions:

Successful Mobile Food Vendors will be invited to participate at the event by email and by accepting and confirming your availability to trade on the nominated day(s), you also agree to and acknowledge the terms and conditions set out in this document. If a vendor fails to comply with any of the terms and conditions communicated in this document, we reserve the right to immediately stop the vendor from trading and cancel any remaining days with immediate effect. We also reserve the right to cancel the event, reschedule or refuse vendor participation without notice.

Further terms and conditions may apply and will be given to participating vendors.

Please don't hesitate to contact AMFVG if you have additional questions.

Kind Regards,  
AMFVG team